# REPUBLIC OF NORTH MACEDONIA <br> UNIVERSITY "ST. CYRIL AND METHODIUS" IN SKOPJE 



COMPETITION
for enrollment of students in the third cycle of studies - doctoral studies in the study programs of the University "St. Cyril and Methodius" in Skopje, in the academic year 2023/2024

In accordance with the Law on Higher Education (Official Gazette of RNM No. 82 dated 8.5.2018), the Rulebook of the conditions, criteria and rules for enrollment and study of the third cycle of studies doctoral studies at the University, St. Cyril and Methodius" in Skopje (University Gazette No. 530 dated December 31, 2020), the decision of the Rector's Board no.02-363/18, adopted at the 279. session held on 14.3.2023 and the Decision of the Government of the Republic of North Macedonia for giving approval to the competitions for enrollment in third cycle studies at public higher education institutions no. 41-6107/8 dated 1.8.2023(Official Gazette no. 167/2023), the University ,,St. Cyril and Methodius" in Skopje announces

## COMPETITION

for enrollment of students in the third cycle of studies - doctoral studies in the study programs of the University "St. Cyril and Methodius" in Skopje, in the academic year 2023/2024
I. The study programs, the number of students and the tuition fees for enrollment of new students in the third cycle of studies - doctoral studies are given in the following table:

| NATURAL SCIENCES AND MATEMATICS |  |  |  |  |
| :---: | :--- | :---: | :---: | :---: |
|  | Study program | Number of <br> students | Tuition** <br> (euros) | Unit of UCAM |


| TECHNICAL-TECHNOLOGICAL SCIENCES |  |  |  |  |
| :--- | :--- | :---: | :---: | :---: |
| Study program | Number of <br> students | Tuition** <br> (euros) | Unit of UCAM |  |
| 1. | Construction: <br> - constructions; <br> - hydraulic engineering; <br> - geotechnics; | 35 | 5500 | Faculty of Civil Engineering |


|  | - traffic engineering; <br> - Organization, technology and management in construction. |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 2. | Geodesy | 3 | 4500 | Faculty of Civil Engineering |
| 3. | Machinery | 54 | 4550 | Faculty of Mechanical Engineering |
| 4. | Industrial Engineering and Management | 4 |  |  |
| 5. | Electrical engineering and information technologies | 35 | 4550 | Faculty of Electrical <br> Engineering and Information <br> Technologies |
| 6. | Metrology | 10 |  |  |
| 7. | Computer Science and Engineering | 66 | 4750 | Faculty of Computer Science and Engineering |
| 8. | Earthquake engineering * | 15 | 4500** | Institute of Earthquake Engineering and Engineering Seismology |
| 9. | Metallurgy | 10 | 4500** | Faculty of Technology and Metallurgy |
| 10. | Technology | 10 |  |  |


| MEDICAL SCIENCES AND HEALTHCARE |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Study program | Number of students | Tuition** <br> (euros) | Unit of UCAM |
| 1. | Medical sciences and health clinical medicine | 180 | 5000 | Faculty of Medicine |
| 2. | Medical Sciences and Health Molecular Medicine |  |  |  |
| 3. | Medical Sciences and Health Basic Medical Sciences |  |  |  |
| 4. | Public health | 11 |  |  |
| 5. | Medical physics * | 10 | 5.000 | Faculty of Medicine <br> Faculty of Natural Sciences and Mathematics |
| 6. | Pharmacy | 21 | 4000** | Faculty of Pharmacy |
| 7. | Dental Sciences | 58 | 5650 | Faculty of Dentistry |


|  | Study program | Number of <br> students | Tuition** <br> (euros) | Unit of UCAM |
| :--- | :--- | :---: | :---: | :--- |


| SOCIAL SCIENCES |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Study program | Number of students | Tuition** (euros) | Unit of UCAM |
| 1. | Security* | 13 | 5200 | Faculty of Philosophy |
| 2. | Defectology - Special Education | 10 | 5200 |  |
| 3. | Pedagogy | 29 | 5200 |  |
| 4. | Psychology | 4 | 5200 |  |
| 5. | Sociology | 14 | 5200 |  |
| 6. | Democracy in the context of globalization | 11 | 49004900 | Institute for Sociological and Political-Legal Research |
| 7. | Sociology of the environment | 3 |  |  |
| 8. | Sociology of organization | 4 |  |  |
| 9. | Communications and media * | 14 | 4900 |  |
| 10. | Statistical methods for business and economics | 5 | 5650 | Faculty of Economics / Institute of Economics |
| 11. | Economic Sciences | 41 | 5650 | Faculty of Economics / Institute of Economics |
| 12. | Organizational Sciences and Management | 44 | 5650 | Faculty of Economics / Institute of Economics/ Institute for Sociological and Political-Legal Research |
| 13. | Teacher education (for primary education) | 43 | 5000 | Faculty of Pedagogy "St. Climent Ohridski" |


| 14. | Early childhood upbringing and education | 40 |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 15. | Kinesiology | 15 | 5650 | Faculty of Physical Education, Sports and Health |
| 16. | Political Sciences | 17 |  | Faculty of Law ,,Iustinianus |
| 17. | Political system | 5 |  | Primus" |
| 18. | International relations | 3 |  |  |
| 19. | Public administration | 2 |  |  |
| 20. | Administrative law | 1 |  |  |
| 21. | Civil rights | 12 |  |  |
| 22. | Business Law | 4 |  |  |
| 23. | History of law | 6 |  |  |
| 24. | Criminal law | 7 |  |  |
| 25. | Intellectual property right (copyright and invention right) | 8 | 5650 |  |
| 26. | Roman law | 6 |  |  |
| 27. | Constitutional law | 5 |  |  |
| 28. | Financial law | 3 |  |  |
| 29. | Legal rhetoric and argumentation | 5 |  |  |
| 30. | International public law and international private law | 1 |  |  |
| 31. | EU law and European integrations |  |  |  |
| 32. | Right to Information Technology* |  |  |  |


| HUMANITIES SCIENCES |  |  |  |  |
| :---: | :--- | :---: | :---: | :--- |
|  | Study program | Number of <br> students | Tuition** <br> (euros) | Unit of UCIM |
| 1. | Musical interpretation and <br> composition | 5 | 5650 | Faculty of Music Arts |
| 2. | Music sciences | 1 | 2 | 4300 |
| 3. | Performing and audiovisual arts | 2 | 4300 | Institute of Folklore ,,Marko <br> Cepenkov" |
| 4. | Folklore | 10 | 4500 | Institute of National History / <br> Faculty of Philosophy |
| 5. | History of Macedonia | 26 | 5200 | Faculty of Philosophy |
| 6. | Historical sciences |  |  |  |


| 7. | History of art and archeology | 25 | 5200 |  |
| :---: | :---: | :---: | :---: | :---: |
| 8. | Philosophy | 15 | 5200 |  |
| 9. | Language science: <br> - Romanistics <br> - English language <br> - Albanian language <br> - German language <br> - Slavic studies | 34 |  | Faculty of Philology "Blaze Koneski" |
| 10. | Science of Literature: <br> - general and comparative <br> literature <br> - English literature <br> - Italian literature <br> - French literature | 19 | 4500 |  |
| 11. | Macedonian Studies: <br> - Macedonian language and linguistics <br> - Macedonian literature and South Slavic literatures | 29 |  |  |
| 12. | Macedonian Studies (Applied Linguistics and Macedonian Studies) | 9 | 4500 | Institute for Macedonian Language "Krste Misirkov" |
| 13. | Macedonian Studies <br> (Macedonian Literature) | 36 | 4500 | Institute of Macedonian Literature |
| 14. | Theological studies | 5 | 4500 | Orthodox Theological Faculty "St. Climent Ohridski |


| INTERDISCIPLINARY STUDY PROGRAMS |  |  |  |  |
| :--- | :--- | :---: | :---: | :--- |
|  | Study program | Number of <br> students | Tuition** <br> (euros) | Unit of UCIM |
| 1. | Cultural studies | 25 | 4500 | Institute of Macedonian <br> Literature |
| 2. | Ethnology and anthropology | 12 | 4300 | Faculty of Natural Sciences <br> and Mathematics |
| 3. | Cultural history and geography <br> of Macedonia | 38 | 4.500 | Institute of National History / <br> Faculty of Natural Sciences <br> and Mathematics |

* The study programs will enroll students after receiving a decision to start working.
** Tuition fees include the amount of the study expenses, i.e. for organizing classes, workshops and seminars, the mentor, the commissions of the faculties / institutes that are the organizers of the study program, the management of the study program, the University School for doctoral studies. Tuition does not include the material costs for research of the topic, mobility, visiting teachers and other costs in accordance with the study agreement. The faculty / institute that organizes the study program determines additional amounts for
the research of the candidates, depending on the scientific field, and they are published on the website of the unit and on the website of the University "St. Cyril and Methodius" in Skopje.
*** If additional courses are given in accordance with the study program, the compensation amount is 50 euros for each course from the first cycle, and 100 euros for each course from the second cycle.


## II. List of mentors with number of free places per study program

The list of mentors with a number of free places per study program is published on the website of the University "St. Cyril and Methodius" in Skopje:
https://www.ukim.edu.mk/dokumenti m/MENTORI\%202023-2024.pdf
http://medf.ukim.edu.mk/wp-content/uploads/2023/09/Potencijalni-mentori-KONKURS-2023-2024.pdf

## III. Conditions and method of enrolling students:

1. In doctoral studies can enroll persons who have completed appropriate academic studies and who meet the following basic requirements:

- completed the second cycle of academic studies with obtained at least 300 ECTS credits from the first and second cycle of studies cumulatively;
- completed postgraduate studies in the study programs before the introduction of the European credit transfer system, to whom 60 credits for organized academic training and lectures and other communication activities are recognized;
- obtained professional training according to study programs for regulated professions, with acquired at least 300 ECTS credits, or with completed integrated studies with 360 credits;
- achieved average success from the previously completed education (first and second cycle studies separately, i.e. the integrated studies), of at least 8 . The teaching-scientific / scientific / teachingscientific and the art council, by introducing additional conditions, can enable enrollment of a candidate with achieved average success from the previously completed education (first and second cycle studies separately, i.e. integrated studies), of at least 7,5 , only as an exception, if the additional conditions set by the study program council are met;
- certificate of English language proficiency.


## 2. Additional conditions

2.1. In addition to meeting the basic requirements, listed in part III, item 1 of this Competition, for doctoral studies at the Faculty of Pharmacy in Skopje, in accordance with the recommendations and standards of Orpheus for doctoral studies in biomedicine and health sciences, can be enrolled and:

- persons who have completed according to the study program from the academic year 1992/1993, for a period of 5 years, and obtained a certificate as: graduated pharmacist;
- persons who have completed according to the study program from the academic year 2002/2003 and have obtained a certificate as: Master of Pharmacy;
- persons who have completed according to the study program from the academic year 1981/1982, for a period of 4 years, who have obtained a certificate as: graduated pharmacist and have completed a health specialization for a period of 3 years.
2.2. In addition to meeting the basic requirements, listed in part III, item 1 of this Competition, for doctoral studies at the Faculty of Medicine in Skopje, in accordance with the recommendations and standards of Orpheus for doctoral studies in biomedicine and health sciences, can be enrolled and:
- persons who graduated according to the study programs till the academic year 2005/2006 and obtained a certificate as: doctor of medicine, and are in the second half of health specialization;
- persons who graduated according to the study program from the academic year 2005/2006 (360 credits) and obtained a certificate as: doctor of medicine, and are in the second half of health specialization;
- persons who enroll of doctoral studies in basic medicine in a field for which there is no health specialization, should have at least two in extensor papers as first author, published in journals with an international editorial board.
2.3. In addition to meeting the basic conditions, listed in part III, item 1 of this Competition, for doctoral studies at the Faculty of Veterinary Medicine in Skopje can be enrolled and:
- persons with completed integrated first and second cycle studies in the field of veterinary medicine and medical sciences, i.e. completed second cycle studies in related fields of natural-mathematical and biotechnical sciences;
- persons who have completed according to the study program before the introduction of the European credit transfer system, lasting ten semesters, and obtained a certificate as: Doctor of Veterinary Medicine;
- persons with completed specialist studies in appropriate and related areas;
- persons who have completed according to the study programs in the field of medical sciences, before the introduction of the European credit transfer system, lasting ten semesters and have completed the second cycle of studies.
2.4. In addition to meeting the basic conditions, listed in part III, item 1 of this Competition, doctoral studies at the Faculty of Dentistry in Skopje can be enrolled and:
- persons who graduated according to the study programs till the academic year 2003/2004 and obtained a certificate as: doctor of dentistry or with a certificate: doctor of dentistry, and are in the second half of health specialization;
- persons who graduated according to the study programs from the academic year 2003/2004 and obtained a certificate as: doctor of dentistry, and are in the second half of health specialization;
- persons who graduated according to the study programs from the academic year 2010/2011 and obtained a certificate as: doctor of dental medicine, and are in the second half of health specialization.
2.5. In addition to meeting the basic conditions, listed in part III, item 1 of this Competition, for doctoral studies at the Faculty of Architecture in Skopje can be enrolled and:
- persons who have completed studies in architecture after the study programs before the introduction of the European credit-transfer system, lasting ten semesters;
- persons who have acquired the title of specialist within the third cycle of studies, whereby to these candidates are recognized a maximum of 60 credits.


## IV. Additional conditions determined by the councils of the study program

Mathematical Sciences and Applications: The Council of the study program of the third cycle of studies doctoral studies in Mathematical Sciences and Applications reserves the right to assess which candidate (under formally fulfilled conditions) can enroll in doctoral studies in Mathematical Sciences and Applications. The study program council may award additional exams from I and II cycle studies. If additional exams are awarded, they are charged 50 Euros for each exam of the first cycle and 100 euros for each exam of the second cycle of studies.

Physics: The council of the study program of the third cycle of studies - doctoral studies in physics reserves the right to assess which candidate (under formally fulfilled conditions) can enroll in doctoral studies in physics, and this especially applies to candidates whose previous education is not in the field of physics.

Geography: The council of the study program of the third cycle studies - doctoral studies in geography reserves the right to assess which candidate under formally fulfilled conditions can enroll in doctoral studies in geography, and this especially applies to candidates whose previous education is not of the field of geography.

Chemistry: The Council of the study program of the third cycle studies - doctoral studies in chemistry reserves the right to assess which candidate under formally fulfilled conditions can enroll in doctoral studies in chemistry, and this especially applies to candidates whose previous education is not of the field of Chemistry.

Informatics: In the study program of the third cycle of studies - doctoral studies in Informatics, the enrollment of students who do not have an average success in all subjects of the previously completed higher education, in undergraduate studies of at least 8.00 and postgraduate studies of at least 8.00 , can be allowed. Such candidates as additional condition need to have at least one published paper in a journal with an impact factor (indexed by Thomson Reuters) from the fields of computer science and engineering and informatics, whereby the candidate should be the first author of the paper(s).

Construction: In addition to fulfilling the basic conditions specified in this competition, the Council of the study program of the third cycle of studies - doctoral studies in construction, will allow the enrollment of students and students who meet the following additional conditions:

- completed first-cycle studies in the field with an average grade of at least 7.50 in all subjects;
- completed second cycle studies in the field with an average grade of at least 7.50 in all subjects at one of the top 500 universities in the world;
- at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, at least one of which as the first author, but no older than five years from the date of submission of the application for registration of a third cycle studies.

Mechanical Engineering: The Council of the study program of the third cycle of studies - doctoral studies in Mechanical Engineering, for candidates who do not meet the requirement of achieving an average grade in all subjects of previously completed higher education of at least 8.00, established additional criteria for enrolling students, namely:

- achieved average success in all subjects from previously completed higher education (first and second cycle studies separately) of at least 7.50;
- at least two recommendations from teachers with an assessment of competence for scientific work, knowledge and achievement in the profession, one of which is from the potential mentor and one from a teacher who covers subjects in the field of the topic for doctoral dissertation;
- at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, of which at least one as the first author, by the day of submitting the application for enrollment in the third cycle of studies.

Industrial Engineering and Management: The Council of the study program of the third cycle of studies doctoral studies in Industrial Engineering and Management, for candidates who do not meet the requirement of achieving an average grade in all subjects of a previously completed higher education of at least 8.00, established additional criteria for enrollment of students and that:

- achieved average success in all subjects from previously completed higher education (first and second cycle studies separately) of at least 7.50;
- at least two recommendations from teachers with an assessment of competence for scientific work, knowledge and achievement in the profession, one of which is from the potential mentor and one from a teacher who covers subjects in the field of the topic for doctoral dissertation;
- at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, at least one of which as the first author and not older than five years from the date of submission of the application for enrollment in the third cycle studies.

Computer science and engineering: The study program of the third cycle of studies - doctoral studies Computer science and engineering can be allowed to enroll students who do not have an average success in all subjects of the previously completed higher education, in undergraduate studies of at least 8.00 and in postgraduate studies of at least 8.00. Such candidates are subject to the additional condition of having at least one published paper in a journal with an impact factor (indexed by Thomson Reuters) from the fields of computer science and engineering and informatics, whereby the candidate should be the first author of the paper(s).

Metallurgy: The council of the study program of the third cycle studies - doctoral studies in metallurgy will allow enrollment of students who have achieved average success in all subjects of previously completed higher education (first and second cycle studies separately) of at least 7.5 only if they meet additional criteria:

- completed first cycle studies in the field;
- completed second cycle studies in the field;
- at least two recommendations from teachers with assessment of the ability for scientific work, knowledge and achievement in the profession, of which one from the potential mentor and one from a teacher who covers subjects in the field of doctoral dissertation;
- at least two scientific papers in the field of research, published in a national or international scientific or professional journal, monograph or international conference, of which at least one as the first author, but not older than five years from the date of submission of the application for enrollment in the third cycle studies.

Kinesiology: The Council of the study program of the third cycle of studies in Kinesiology, in accordance with the decision, will allow the enrollment of third cycle studies - doctoral studies and candidates who have: achieved average success in all subjects of previously completed higher education (first and second cycle studies separately) of at least 7.50 and if the candidate has a recommendation from at least two teachers with an assessment of the interest and ability of the candidate for scientific work.

Philosophy: Applicants must have completed first cycle studies in philosophy and second cycle studies in philosophy or related disciplines to social sciences and humanities. Preference for enrollment will be given to candidates with higher success, as well as candidates with higher scientific achievements in the field of philosophy, such as: published papers, participation in scientific research projects, participation in professional and scientific meetings, conferences, etc.

Historical Sciences: Studies are open to all masters of history. If candidates who have completed a master's degree in another scientific field in the field of social sciences apply for doctoral studies, their applications will be considered individually and the additional responsibilities will be decided by the Council of Doctoral Studies in Historical Sciences. Candidates with higher success, as well as candidates with higher scientific achievements in the field of historical sciences will have an advantage in enrollment. The following elements will be taken into account: published papers, participation in scientific research projects and participation in professional and scientific gatherings, conferences and similar

History of Art and Archeology: Studies will be open to all masters of Art History and Archeology. If candidates who have completed a master's degree in another field of science in the field of humanities or social sciences apply for doctoral studies, their applications will be considered individually and will be decided by the Doctoral Studies Council of the study program. Preference will be given to candidates with higher success, as well as candidates with higher scientific achievements in the field of art history and archeology, and the following additional criteria of the applicants will be taken into account: published papers, participation in scientific research projects, participation in professional and scientific gatherings, conferences and similar.

Achieved average success from the previously completed education (first and second cycle studies separately, i.e. integrated studies) of at least 7.5, only as an exception, if the additional conditions set by the Study Program Council are met (one published paper in a collection of international editorial board and at least two active participations in international professional-scientific conferences).

Special Education and Rehabilitation: Achieved average success from the previously completed education (first and second cycle studies separately, i.e. integrated studies) of at least 7.5, only as an exception, if the additional conditions set by the Study Program Council are met (one published paper in a collection of international editorial board and at least two active participations in international professional-scientific conferences).
If candidates who have completed undergraduate and master studies in another scientific field in the field of social sciences or humanities apply for doctoral studies, their applications will be considered individually and the additional responsibilities will be decided by the Doctoral Studies Council of the study program.

Sociology: For candidates who do not meet the requirements, depending on the specifics of the scientific field, the study program council may establish additional enrollment criteria. Applicants who have not completed sociology in the first or second cycle of studies, or postgraduate studies in European integration studies, should take a differential exam in sociology. The exam will be taken after enrolling in doctoral studies, and it will be a condition for them to be able to take the other exams provided by the program

Psychology: The studies are open to all candidates who meet the requirements for enrollment in doctoral studies in accordance with the announced competition and who have completed first cycle studies in
psychology and second cycle studies in psychology or related disciplines in social sciences and humanities. In addition to the general conditions for enrollment, candidates must meet one of the following criteria:

- have won at least 30 ECTS credits in courses in the field of scientific research methodology, statistics (statistical data processing) and psychometry from previous study cycles, or
- to have published at least two peer-reviewed empirical scientific papers in the field of psychology

Preference for enrollment will be given to candidates with higher success, as well as candidates with higher scientific achievements in the field of psychology, such as: published papers, participation in scientific research projects, participation in professional and scientific meetings, conferences and similar.

Security: For candidates who do not meet the requirements, depending on the specifics of the scientific field, the study program council may establish additional enrollment criteria.

If candidates who have completed undergraduate and master's studies in another scientific field from the field of social sciences or humanities apply for doctoral studies, their applications will be considered individually and the Doctoral Studies Council of the study program will decide on additional obligations.

Performing and Audiovisual Arts: For study programs in performing and audiovisual arts, candidates who meet the criteria for a doctoral student in artistic studies are eligible to enroll in the doctoral arts studies. The suitability of previously completed studies is determined by the Council of the study program for doctoral studies.
For film and theater direction, third-cycle students who, apart from the basic/general requirements, have recorded and presented at least two documentaries or feature films or have staged at least two performances on professional theater stages can be enrolled.

Musical interpretation and composition: Positive evaluation for the selection of the candidate adopted by the Council of the study program, based on the insight into the content of the attachment to the application that the candidate should submit, which depending on the area consists of:

For the area types of instruments:

1. The candidate performs a free program lasting at least 45 minutes. The entrance exam program is performed in live, except for wind instruments. Proof of the program from the graduation exam and the defended master's program is attached.

For the area of solo (vocal) singing

1. The candidate performs a free program lasting at least 45 minutes. The program is performed in live. Proof of the program from the graduation exam and the defended master's program is attached.

For the field of orchestral conducting:

1. Portfolio of completed performances as a conductor of at least two (2) all-night concerts with a symphony orchestra that also include soloists with a duration of at least 60 minutes and one (1) concert with a vocal-instrumental composition with a duration of at least 40 minutes.
2. DVD with quality video and audio recording on which the candidate performs a free program lasting at least 45 minutes.
3. Entries that are older than 2 years, counting from the day of submission of the application, will not be accepted or taken into account.

For the field of choral conducting:

1. A portfolio of accomplished performances as a conductor of concerts with choral music, namely: at least two concerts with a different a cappella program with a total duration of at least 80 minutes and one concert with vocal-instrumental music with a duration of at least 40 minutes.
2. DVD with quality video and audio recording on which the candidate performs a free program lasting at least 45 minutes.
3. Entries that are older than 2 years, counting from the day of submission of the application, will not be accepted or taken into account.

For the composition area

1. portfolio of compositions with a total duration of at least 60 minutes, of which at least 2 compositions for symphony orchestra
2. proof that some of the compositions are publicly performed.

Folklore: Students who have a minimum average of 7.50 , as well as two papers published in reference scientific publications, have the right to enroll in doctoral studies in the study program in folklore.

## V. Selection of candidates

## Preliminary list of accepted candidates

After the end of the Competition, the unit announces the preliminary list of admitted candidates for doctoral studies, for each study program. For candidates who do not meet the requirements for enrollment in doctoral studies, a special list is published.

The lists are published on the unit's website.
The preliminary list of accepted candidates and the list of candidates who do not meet the requirements are determined by the council of the study program.

Candidates have the right to object to the list within 36 hours. The complaint is submitted in written form to the council of the study program. The study program council makes a final decision within 36 hours.

The decision of the study program council is final.

## Final list of accepted candidates

After the completion of the complaint procedure, the study program council submits the list of admitted candidates to the University Professional Council for Doctoral Studies.

The University Professional Council for Doctoral Studies determines the final list of accepted candidates and publishes it on the website of the University.

The determined list of accepted candidates is final.

The decision to confirm the final list of accepted candidates is published on the website of the University "St. Cyril and Methodius "in Skopje: www.ukim.edu.mk

## VI. Deadlines for application and registration of candidates

| Deadline for application and registration | First enrollment period | Second enrollment period |
| :--- | :---: | :---: |
| Application of candidates | $18.9 .2023-6.10 .2023$ | $11.12 .2023-22.12 .2023$ |
| Publish of preliminary lists | 13.10 .2023 | 28.12 .2022 |
| Deciding on complaints | 20.10 .2023 | 12.1 .2024 |
| Publish of final lists | 25.10 .2023 | 22.1 .2024 |
| Enrollment of candidates | $26.10 .2023-3.11 .2023$ | $23.1 .2024-31.1 .2024$ |

## VII. Method of application and application documents

Registration is done at the student affairs service, at the study program organizer unit.
When applying for enrollment in the study program of the third cycle of studies-doctoral studies, candidates submit the following documents in original or photocopies certified by a notary:

1. application form indicating the selected study program for which he / she is applying;
2. initial consent of a mentor from the list of mentors;
3. letter of motivation indicating the area of research;
4. short biography;
5. certificate for passed exams from the first cycle of studies, i.e. from undergraduate studies;
6. certificate for passed exams from the second cycle of studies, i.e. from postgraduate studies;
7. certificate from the first cycle of studies, i.e. from undergraduate studies;
8. certificate from the second cycle of studies, i.e. from postgraduate studies;
9. certificate for knowledge of English. Knowledge of English which is proven by a certificate issued by the Faculty of Philology "Blaze Koneski" in Skopje at the University "St. Cyril and Methodius" in Skopje, for level B2 according to the European Language Framework of the Council of Europe, an international certificate for the same level issued by an official European tester, determined by the competition or certificate for previous education - undergraduate studies (first cycle) and / or postgraduate studies (second cycle) where the study program was conducted in English.
10. the candidates who have completed their higher education, undergraduate studies (first cycle) and postgraduate studies (second cycle) abroad, submit nostrified documents, which prove the fulfillment of the conditions for enrollment in the third cycle studies - doctoral studies, as well as equivalence of grades, if the assessment system is different from the Republic of North Macedonia

## VIII. Student enrollment

Enrollment of students is done at the unit to which the study program belongs from 26.10.2023 to 3.11.2023. Also, the following documents are submitted to the unit where the study program belongs:

1. index and registration sheets;
2. two photos (two photos with dimensions $3.5 \times 4.5$ and one with dimensions $2 \times 3$ );
3. final consent from the mentor;
4. application for the selection of subjects from academic training;
5. study contract;
6. confirmation of payment of the first installment of the tuition fee;
7. confirmation of payment of 250 euros in Denar equivalent to the University School for Doctoral Studies;
8. student consent form for electronic communication.

Tuition is paid in 6 equal installments, at the beginning of each semester, in denar counter value.
It is paid to the account of the unit with which the student has concluded a study agreement.

When paying the first installment on the account of the unit of the University "Ss. Cyril and Methodius" in Skopje, the admitted candidates make a payment in the amount of 250 euros in denar counter value, on the account of the University School for Doctoral Studies at the University "St. Cyril and Methodius "in Skopje, on the following: account: 1600103689788 18;

- revenue code and program: 723012 41;
- Recipient bank: National Bank of the Republic of North Macedonia.


## IX. Contact

Address: Bul. "Goce Delchev" no. 9, 1000 Skopje
E-mail address: skola za ds@ukim.edu.mk

